



**Ogeechee Technical College**  
**Office of the Registrar**  
**One Joseph E. Kennedy Boulevard**  
**Statesboro, Georgia 30458**  
**Phone: (912) 486- 7221 Fax: (866) 847-7994**

Print Form

## Change of Grade/Completion of Incomplete Grade

Date:

Name:  Student ID or SS#:

Address:

City:  State:  Zip Code:

Program of Study:

Term Grade Issued	CRN	Course (Ex. ACC 101)	Course Title	Grade Issued	Work Ethics Grade Issued	New Grade	New Work Ethics Grade

### Reason for Grade Change

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*Instructor Signature*

\_\_\_\_\_

*Date*

\_\_\_\_\_

*Dean Signature*

\_\_\_\_\_

*Date*

\_\_\_\_\_

*Student Affairs Signature*

\_\_\_\_\_

*Date*

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