

**OGEECHEE TECHNICAL COLLEGE
LOCAL BOARD OF DIRECTORS MEETING
Joseph E. Kennedy Building | David Boardroom
April 17, 2024 | 9:00 a.m.**

AGENDA

- Call to Order** Bobby Jones, Chair
- Invocation** Bobby Jones, Chair
- Approval of Agenda*** Bobby Jones, Chair
- Approval of Minutes*** Bobby Jones, Chair
- Review of State Board Agenda/Minutes** Bobby Jones, Chair

- ACADEMIC AFFAIRS**..... Teresa Phillips
Dr. Brandy Taylor
 - 1. Program Highlights
 - 2. New Advisory Committee Members*

- ADMINISTRATIVE SERVICES** Grace Waits
Eyvonne Hart
 - 1. Financial Report*

- COLLEGE ADVANCEMENT** Brannen Smith
Larry Mays
 - 1. Foundation Report

- ECONOMIC DEVELOPMENT** Micheal Summers/Mac Edwards
Jan Moore
 - 1. Economic Development Report

- INSTITUTIONAL EFFECTIVENESS** Melissa White
Dr. Brandy Taylor
 - 1. Summary of Changes

 - 2. Plans/Manuals*
 - a. Advisory Committee Guidebook
 - b. Business Continuity Plan
 - c. Career Services Plan
 - d. Emergency Operations Plan
 - e. Exposure Control Plan
 - f. Hazardous Communication Program Plan/Inventory
 - g. New Employee Orientation Handbook

- 3. Procedures*
 - a. 2.4.1p1. Local Board Responsibilities and Authority Procedure
 - b. 2.4.1p2. Local Board Bylaws Procedure
 - c. 3.3.4p2. Email Use Procedure
 - d. 4.9.5p1. Professional Development Procedure
 - e. 5.1.2p2. Credit Hour Procedure
 - f. 5.1.2p5. Proctoring Procedure
 - g. 6.8.1p1. Field Trips Procedure

4. FY2025 Estimated Perkins Budget Allocation

STUDENT AFFAIRS Caughey Hearn/Stephen Pennington
Christy Rikard

- 1. Spring Open House
- 2. Career Fair
- 3. OASIS Food Pantry Spring Meal Giveaway
- 4. Commencement

TECHNOLOGY & INSTITUTIONAL SUPPORT Christina Young
Jeff Davis

- 1. IT/Operations Report

President's Report Lori Durden

Closing Remarks Bobby Jones

* Requires Board Review