

OGEECHEE TECHNICAL COLLEGE
LOCAL BOARD OF DIRECTORS MEETING
Joseph E. Kennedy Building | David Boardroom
August 20, 2025 | 9:00 a.m.

AGENDA

Call to Order Micheal Summers, Chair

Invocation Micheal Summers, Chair

Oath of Office Judge Muldrew

- Adam Kennedy
- Tramaine Melvin

Approval of Agenda* Micheal Summers, Chair

Approval of Minutes* Micheal Summers, Chair

Review of State Board Agenda/Minutes Micheal Summers, Chair

- Program Terminations –
 - o Opticianry Diploma (OP14)
 - o Opticianry Degree (OP13)
- Renewal of Lawn Maintenance Contract – The GroundsMen

ACADEMIC AFFAIRS..... Lagina Evans
Dr. Anthony Berrios

1. Program Highlights
2. New Faculty Members
3. Advisory Committee Update*

ADMINISTRATIVE SERVICES Teresa Phillips
Eyvonne Hart

1. Financial Report*

COLLEGE ADVANCEMENT Mandy Fortune
Larry Mays

1. Foundation Report

ECONOMIC DEVELOPMENT Brannen Smith/Tramaine Melvin
Jan Moore

1. Division Report

INSTITUTIONAL EFFECTIVENESS Adam Kennedy
Dr. Brandy Taylor

1. Summary of Changes
2. Plans/Manuals*
 - a. Institutional Effectiveness Plan

- b. Bookstore Manual
- c. Adult Education Student Handbook
- d. Dual Enrollment Faculty Guide
- 3. Procedures*
- MAY**
 - a. 2.4.4p1. Local Board Member Emeritus Procedure
 - b. 3.1.13p1. Collection Procedure
 - c. 3.1.16p1. Purchasing Procedure
 - d. 3.3.3p3. Advertising & Distribution of Materials by Non-College Entities Procedure
 - e. 3.3.3p4. Solicitation Procedure
 - f. 3.3.5p1. Controlling Usage of Telecommunications Equipment Procedure
 - g. 3.3.9p1. Authorized Uses of Equipment and Supplies Procedure
 - h. 5.1.1p1. Academic Freedom Procedure
 - i. 5.1.2p6. Faculty Role in Governance Procedure
 - j. 5.1.2p7. Uniforms Procedure
 - k. 5.1.11p9. Loss of Property Procedure
 - l. 6.3.1p1. Distance Education Student Privacy Procedure
 - m. 6.4.1p1. Books and Supplies Procedure
- JUNE**
 - n. 3.3.2p1. Use of College Vehicles Procedure
 - o. 3.3.4p1. Acceptable Computer & Internet Use Procedure
 - p. 4.1.8p1. Faculty Workload Procedure
 - q. 4.3.3p1. Workplace Violence Procedure
 - r. 5.1.2p1. Class Schedules Procedure
 - s. 5.1.2p3. Work Ethics in the Curriculum Procedure
 - t. 5.1.2p8. Student Course Evaluations Procedure
 - u. 5.2.1p1. Non-Credit Instruction Training Services Procedure

STUDENT AFFAIRS Christina Young/Mac Edwards
Christy Rikard

- 1. New Employee Introductions
- 2. Fall Semester 2025 Enrollment Update
- 3. Student Activities Update
- 4. The College Tour

OPERATIONS Marie Burdett
Jeff Davis

- 1. Division Report

President's Report Lori Durden

Chairperson's Report Micheal Summers

* Requires Board Review