

# PROCEDURE:

## 5.1.5p1. College Calendar

*Revised: May 21, 2008; June 17, 2009; May 19, 2010; May 18, 2011; May 20, 2015*

*Last Reviewed: May 21, 2008; June 17, 2009; May 19, 2010; May 18, 2011; May 16, 2012; May 15, 2013; May 21, 2014; May 20, 2015; May 18, 2016; May 17, 2017; May 16, 2018; May 15, 2019; May 20, 2020; May 19, 2021; May 18, 2022; May 24, 2023*

*Adopted: June 20, 2007*

### I. **PURPOSE**

The educational programs of Ogeechee Technical College shall operate on an annual semester calendar which will consist of three semesters (fall, spring, and summer) and will follow the guidelines established by the Technical College System of Georgia.

### II. **RELATED AUTHORITY**

State Board Policy 5.1.5. Technical College Calendars  
Ogeechee Technical College Campus Calendar

### III. **APPLICABILITY**

This procedure applies to Ogeechee Technical College.

### IV. **DEFINITIONS**

None.

### V. **ATTACHMENTS**

None.

### VI. **PROCEDURE**

The Commissioner shall establish the annual state system calendar parameters. The President shall establish Ogeechee Technical College's annual calendar within system parameters.

All days not included in the established calendar will be designated as being either annual leave or workdays for the purpose of registration, administrative functions, staff development, or in-service.

Important dates are noted in the Campus Calendar.

### VII. **RECORD RETENTION**

N/A